

**SOCIETY ACT**

**CONSTITUTION**

1. **The Name of the Society is** Oceanside Photography Society
  
2. **The Purpose of the Society**
  - (a) To learn, share, and promote photography in a convivial atmosphere.

**BYLAWS**

**The bylaws of the society are those set out in Schedule B to the Society Act**

**RULES**

**Rules of the Society are to be re-affirmed at the first meeting after the Annual General Meeting are:**

1. **Appointment of the following additional directors:**

The appointment of additional directors is based on the election results of the AGM.

**Program Director** Duties include but are not restricted to:

- Arrange for speakers
- Co-ordinate with the Equipment & Data Director to make sure the necessary equipment is available for whatever speaker or education program is planned.

**Membership Director** Duties include but are not restricted to:

- Hand out membership forms to new members and after they are filled in and signed, giving any dues paid to the Treasurer
- Give to the secretary the names and contact information for new members - ordering of name tags

**Education Director** Duties include but are not restricted to:

- Promote members' education concerning any aspect of photography
- Coordinate programs such as workshops and utilizing the club's website and newsletter to disseminate educational material

**Equipment & Data Director** Duties include but are not restricted to:

- Coordinate with the Program Director to organize and provide the necessary equipment for any given meeting
- Periodically investigating and advising the club about purchasing or renting any equipment - organizing a data system for the benefit of our Club

**Social Director Duties** include but are not restricted to:

- Arrange social gatherings such as coffee sessions, pub lunches, picnics, etc.
- At each meeting providing coffee or other refreshments as recommended by the Management Committee

**Field Trips and Assignments Director Duties** include but are not restricted to:

- Set monthly Assignments and Field Trips
- Determine how assignment images will be submitted
- Determine judging procedures

**Newsletter Director Duties** include but are not restricted to:

- Provide a monthly newsletter that will enhance the club with informative and educational articles as well act as a platform for sharing questions and answers beneficial to all members, and for swapping and trading equipment
- Members should assist the editor by providing ideas and articles.
- The use of articles or photos is entirely at the discretion of the Newsletter Director
- Publish the winning assignments.

**Exhibit Director Duties** include but are not restricted to:

- Arrange exhibits and any public displays pertaining to the club.

## 2. Meetings

- Regular club meetings shall be held monthly
- The Annual General Meeting shall be held in May
- Roberts Rules shall apply to all meetings

## 3. Membership

- Anyone may apply for membership and must complete and sign a membership application form and pay the appropriate dues as approved by the Management Committee.
- The Management Committee shall have the right to decide on any age requirement.
- Guests may attend up to two meetings (either general or educational) before being required to pay membership dues.
- All members will act responsibly and will act respectfully towards all other members. If a member is deemed to be behaving inappropriately or unethically, the Management Committee shall have the right, upon due notice, to revoke membership.
- Members whose dues are in arrears for more than two months shall be reported to the Management Committee. The member in question shall then be contacted and notified that their membership will be terminated unless the dues are paid.

## 4. Dues

- The Management Committee may adjust the cost of Dues, Name Tags and other Club Fees as required.
- Currently the Fees are as follows: The annual dues of this club shall be \$36.00. New members joining after the Annual general Meeting (AGM) shall pay a pro rata fee of \$3.00 per month until the fiscal year end plus an initial \$12.00 Name Tag fee.
- Other members requesting a Name Tag during the year for whatever reason shall also pay \$12.00. Section 4 In the event of future price increases by the manufacturer Name Tag costs will be adjusted accordingly.

#### **5. Election of Officers and Directors**

- A Nominating Committee of three persons, consisting of the President, the Vice-President and the most recent Past President shall present a Nomination Report with their recommendations for the Officers and Directors at each Annual General Meeting (AGM), or Special General Meeting (SGM).
- The Vice-President shall be the Chairman of the Nominating Committee and if there are any vacancies, may appoint replacements from the Management Committee and/or members in good standing.
- If these three positions as mentioned in Section 1 are vacant, then the remaining Committee Members shall appoint a Chairman and two members from the Management Committee or general membership to act as a Nomination Committee.
- The Committee shall present to the AGM or SGM, a slate of candidates for election to the Management Committee.
- The President shall then call for further nominations from the floor for each office. Any nomination from the floor will require a seconder. If more than one person has been nominated for a position then the President shall appoint Scrutineers to dispense secret ballots and supervise the counting of the ballots. Those receiving the highest vote for each office shall be declared elected and will take office at the end of the meeting. Term of office shall be for one year.

#### **6. Insurance**

- That our club shall obtain Liability Insurance for a minimum of \$2,000,000. This insurance shall cover all members of this Club while performing or participating in any Club activity.
- The Management Committee may, at its discretion, increase the amount of Insurance as deemed necessary.