

Oceanside Photography Society

Minutes of Management Meeting

Held: February 14 2020 at 11 am

Quality Foods Board Room – Qualicum Beach

Officers

President: Lorene Kimura

Past President: Kathy Desjardins

Vice President: vacant

Treasurer: Nick Bosma

Secretary: John Mills

Directors

Education: Barbara Hooper

Equipment and Data: John Kinos

Exhibits: Sally Shivers/Gail Courtice

Field Trip and Assignments: Lorene Kimura

Membership: Vina Johnson

Newsletter: Rick Horte

Programs: Carole Thornton

Social: Sally Shivers/Gail Courtice

Public Relations: Lynn Page

Regrets: Kathy Desjardins, Barbara Hooper, Lynn Page, Sally Shivers

Meeting Chair: Lorene Kimura

Motion: Approval of Agenda

Moved: Carole Thornton

Second: Rick Horte

Carried

Motion: Approval of Minutes of the Management Meeting November 8 2019

Moved: Rick Horte

Second: Carole Thornton

Carried

Operational Reports:

Treasurer: Current Bank Balance is \$4437.11 – no outstanding payments.

Membership: Membership stands at 117.

Programs:

April Speaker will be Dr. Cathie M. Black. The subject will be Star and Night Photography and Night time safety.

Newsletter:

Next edition is all good.

Assignments and Field Trips:

Upcoming Field trip will be to Englishman River Falls with lunch at Trees.

Old Business:

Minutes Archive:

Action: JohnM to work with JohnK to make Management Meeting minutes available via the website

Policies and Procedures:

Action: JohnM to continue his search for copies of minutes of management meetings during the time of planning for the two Rick Hulbert events in Parksville in 2016 and 2017

Action: Lorene to share copies of other clubs' P&Ps with management team.

Greeters:

Action: Lorene to share draft Visitors Letter with management team.

Club Badges:

- Motion:**
- a) Guests will receive conference-style name-tag holders with a hand-written name tag.
 - b) Official club badges will be optional to purchase – new members may wear their 'guest' name tag holders
 - c) Generic name tags or badges are permitted – i.e. they are not badges or name tags of other organizations.

Moved: Rick Horte

Second: John Kinos

Carried

Membership Fees:

- Motion:** Effective May 1st membership fees will be increased to \$40 per year. Prorated fees and temporary membership fees will be \$4 per month.

Moved: Vina Johnson

Second: Rick Horte

Carried

Assignments and Competitions:

Participation in Assignments is historically very low. Participation may increase if the competitive nature of Assignments was removed. Starting May 1st Barb Hooper will be leading a program covering internal and external competitions.

- Motion:** Effective May 1st for a one year trial Assignments will be non-competitive.

Moved: Lorene Kimura

Carried

Scavenger Hunt:

The working group of Lorene, Carole and John M met as planned. The hunt will take place in Port Alberni as our June field trip.

Action: Lorene to circulate detailed information sheet to management team members.

Candidates for Office:

Prior to the AGM, for management positions that have no confirmed candidates, management team members will be assigned a list of club members to be invited to self-nominate. Each list will be unique and will only include members of greater than 2 years who have not yet served, who live locally, and are not excluded for other reasons – e.g. health.

Action: Vina to send JohnM a soft copy of the membership list

Action: JohnM to create and circulate a list of suitable candidates.

Gmail:

To increase security of our management gmail accounts the default passwords need to be changed.

Action: All to change their club gmail passwords.

Job Descriptions:

Action: All to review and revise respective Job Descriptions.

President's Report:

Action: Lorene to present management meeting synopsis at the monthly meeting of members.

Motion to Adjourn:

Moved: Nick Bosma

Second: Carole Thornton

Carried

Meeting Adjourned at 12:58